

# FINANCIAL SERVICES CONSUMER EDUCATION FOUNDATION

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To whom it may concern

## PROCEDURES FOR DONATING TO THE FINANCIAL SERVICES CONSUMER EDUCATION FOUNDATION ("THE FOUNDATION")

Thank you for the interest shown in donating to the Foundation.

Should you decide to go ahead with the donation, please note that the following steps need to be followed prior to your making payment into our banking account. Please take special note that an invoice must **first** be issued by the Finance Department of the Financial Services Board (FSB). Should you make payment prior to the invoice being issued the Foundation may not be in a position to accept your donation.

**STEP 1:** Complete the attached form and return to the Chairperson of the Foundation.

**STEP 2:** Upon receiving the completed details the FSB will issue an invoice to you via email, the usual turnaround time for the issuing of the invoice is three working days.

**STEP 3:** Upon receipt of the invoice please facilitate payment as per the details below. Please send proof of payment to the Chairperson of the Foundation.

The banking details are as follows:

Account holder: Financial Services Consumer Education Foundation  
Bank name: Standard Bank  
Branch: Menlyn  
Branch code: 01 23 45  
Account number: 411340417  
Reference number: Invoice number and company name

**STEP 4:** Once the Foundation receives confirmation that the funds have been received, the FSB will issue a letter of acknowledgement and the 18(A) certificate via email and the originals will be sent via courier to the physical address provided.

Should you require any further assistance, please do not hesitate to contact me.

A handwritten signature in black ink that reads 'Prem Govender'. The signature is written in a cursive style and is positioned above a horizontal line.

Yours sincerely

**MS PREM GOVENDER**

Chairperson – Financial Services Consumer Education Foundation